

HIGHLAND COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING MINUTES  
November 18, 2015

Trustees Present: Vernie Coy, Russell Karn, Joyce Simpson, Tom Smith, Jason Taylor, Carl Tharman

Call to Order: The meeting was called to order by Chairperson Joyce Simpson at 3:45 pm on the campus of the Highland Community College Technical Center, Atchison, Kansas

Approval of the Agenda: It was moved by Mr. Smith, seconded by Mr. Tharman, that the agenda be approved as presented. Motion passed.

Approval of the Minutes: It was moved by Mr. Smith, seconded by Mr. Coy, that the minutes of the October 28, 2015, Regular Meeting be approved as presented. Motion passed.

Approval of the Warrants: It was moved by Mr. Taylor, seconded by Mr. Smith, that warrants 420172 thru 420625 be approved as presented. Discussion. Motion passed.

Public Comment: None.

Faculty Presentation: Mr. Fred Moranz and Mr. Dale Swendson, Diesel Technology Instructors at the HCC Technical Center in Atchison, and Mr. Derrik Russell, Diesel Technology Instructor at the HCC Western Center in Baileyville, provided an overview of the Diesel Technology programs at both locations.

Action Item: Coaching Contracts: President David Reist explained that employment contracts for the full-time football coaches and the full-time Head Volleyball Coach run from January 1 through December 31. He recommended that contracts for Aaron Arnold, Head Football Coach; Chance Farrell, Assistant Football Coach; Payton Kirk, Assistant Football Coach; Ruzell McCoy, Assistant Football Coach; Judd Remmers, Assistant Football Coach; and Jon Bingesser, Head Volleyball Coach, be renewed for 2015. It was moved by Mr. Karn, seconded by Mr. Smith, that employment contracts for Aaron Arnold, Chance Farrell, Payton Kirk, Ruzell McCoy, Judd Remmers, and Jon Bingesser be renewed for 2016. Motion passed.

Discussion Item: Technical Center Lease: The HCC Technical Center facility at 1501 Riley in Atchison is owned by USD 409. HCC is currently in the 7<sup>th</sup> year of a 10 year lease agreement for the facility. President Reist updated the Trustees on discussions that have taken place thus far with USD 409 regarding the property. He reported that he will be presenting to the USD Board on January 4. The goal is to have the issue resolved this next spring.

Discussion Item: Development Officer: The job description for the new Development Officer position has been created and the position will be advertised within the next several weeks. President Reist and Dr. Craig Mosher reported that they had recently met with Mr. Vern Henricks, former Director of Development for Kansas State University to gather advice on the process.

Academic Affairs Report: Ms. Peggy Forsberg, Vice President for Academic Affairs, reported that she and others have been working on measurable program outcomes among other things. A year-end report will be provided next month. She announced that the pharmacology students averaged four points higher than the national average this year in their testing.

Finance/Operations Report: Current operating cash balances were reviewed.

Institutional Advancement: No report.

Trustees' Report: Chairperson Simpson reported that she had enjoyed the recent HCC theater production of "Leaving Iowa." She will be attending the next Kansas Association of Community College Trustees' meeting at Allen County Community College on December 6-7.

President's Report: President Reist provided updates on the recent discussions held at the State level, including the shortfall of funding and how that might trickle down to schools. Recent personnel changes at the College were highlighted. He reported that the Kansas Board of Regents is developing guidelines regarding conceal carry on campuses.

Announcements: The College will be closed the week of Thanksgiving. The Winter Vocal Music program will be on December 4 at 7:30 p.m. and on December 6 at 3:00 p.m. in Culbertson Auditorium. Fall finals on campus will be December 8-11. The annual Open House at President Reist's home will be December 10 from 4-8 p.m. The annual Employee Luncheon will be December 14. The next HCC Board of Trustees' meeting will be December 16 at 7:30 p.m. in the Administration Building Conference Room on the Highland campus. An Intruder Drill was held on the Highland campus on November 12. Training to raise awareness will continue.

Executive Session: It was moved by Mr. Taylor, seconded by Mr. Tharman, that the Board go into executive session at 4:52 p.m. for no more than 15 minutes to discuss Acquisition of Real Property. Motion passed. The Board reconvened to regular session at 5:07 p.m.

Executive Session: It was moved by Mr. Taylor, seconded by Mr. Karn, that the Board go into executive session at 5:08 p.m. for no more than 10 minutes to discuss Non-Elected Personnel. Motion passed.

The Board reconvened to regular session at 5:18 p.m. It was moved by Mr. Taylor, seconded by Mr. Karn, that the executive session be extended 5 minutes to continue discussion of Non-Elected Personnel. Motion passed.

The Board reconvened to regular session at 5:24 p.m.

Adjournment: Chairperson Simpson declared the meeting adjourned at 5:25 p.m.

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Joyce Simpson, Chairperson

Date

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Jason Taylor, Secretary/Treasurer