

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES SPECIAL MEETING

June 5, 2012

Trustees Present: Vernie Coy, Donald Harter, Joyce C. Rush, Joyce Simpson (via conference call), Jason Taylor (via conference call).

Trustees Absent: Russell Karn.

Call to Order: The meeting was called to order at 9:00 a.m. by Chairperson Rush in the Highland Community College Administration Building Conference Room.

Approval of Candidate for Vice President for Finance/Operations: Mr. David Reist, President, reported that interviews for the position of Vice President for Finance & Operations had been held and a candidate selected. Board by-laws require that the Board of Trustees approve the hire of a vice-president. Mr. Reist recommended Ms. Cynthia Haggard of Rockford, Illinois, for the position. He highlighted her education and background. It was moved by Mr. Harter, seconded by Mr. Coy, that the hire of Ms. Cynthia Haggard for the position of Vice President for Finance & Operations be approved as recommended. Motion passed.

Air Conditioning Bids for Student Housing: Mr. Reist reviewed the bid from Pierce Heating and Cooling for 20 air conditioner units in student housing. He stated that this is an annual project to keep units updated. Those units that are oldest and/or failing will be replaced first. Mrs. Simpson asked if other vendors were asked to bid. Discussion. It was moved by Mrs. Simpson, seconded by Mr. Coy, that this item be tabled to the regular Board of Trustees meeting on June 13, 2012, so that additional information can be provided. Motion passed.

Illinois Street Bid: Mr. Reist presented two bids for the improvement project on Illinois Street between Yost Hall and the Culbertson Theatre. He noted that the funding for this project would come out of auxiliary funds. Discussion. It was moved by Mr. Coy, seconded by Mr. Harter, that the bid for the Illinois Street Project be awarded to the low bid submitted by Jim Walters Construction. Motion passed.

IT Server Replacement: Mr. Reist announced that one of the older main servers on campus is going down. It has been known for some time that there was a problem with it and a new server has been budgeted for the next fiscal year. However, the server is failing now and services to online courses and other areas will be disrupted if it is not replaced immediately. CDW-G has provided bids on two different servers. It was moved by Mr. Coy, seconded by Mr. Harter, that the lower of the two bids from CDW-G for a server be accepted. Motion passed.

Executive Session: It was moved by Mr. Coy, seconded by Mr. Harter, that the Board go into Executive Session at 9:25 a.m. for no more than 15 minutes to discuss Professional Employee contract negotiations. Motion passed. The Board reconvened to regular session at 9:40 a.m.

Adjournment: It was moved by Mr. Coy, seconded by Mrs. Simpson, that the meeting adjourn. Motion passed. Meeting adjourned at 9:40 a.m.

Joyce C. Rush
Chairperson

Date

Jason Taylor
Secretary/Treasurer