

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
August 11, 2010

Trustees Present: Nancy Batchelder, Vernie Coy, Donald Harter, Russell Karn, Joyce C. Rush, Jason Taylor.

Call to Order: The regular meeting was called to order at 7:32 p.m. by Chairperson Rush in the Highland Community College Administration Building Conference Room.

Approval of the Agenda: It was moved by Mr. Taylor, seconded by Mr. Karn, that the Agenda be approved as amended. Motion passed.

Approval of Minutes: It was moved by Mr. Harter, seconded by Mr. Coy, that the minutes of the July 14, 2010, Regular Meeting be approved as presented. Motion passed.

Approval of Warrants: It was moved by Mr. Taylor, seconded by Mr. Karn, that warrants numbered 40865 thru 41284 be approved as presented. Discussion. Motion passed.

2009-10 Budget: It was moved by Mr. Karn, seconded by Mrs. Batchelder, that the mill levy rate of 14.650 be approved as published. Motion passed.

Bidding New Housing Unit: Mr. David Reist, HCC President, discussed plans for a new housing unit next to Piper Hall. He stated that he is currently working on the required zoning changes. It is anticipated that bids for the project will be presented to the Board for approval at the September meeting.

700 Block of Illinois Street: Mr. Reist explained that the 700 block of Illinois in front of Yost Hall and on the north side of the CT Building is owned by the City of Highland. Currently it is a one-way street with parking on both sides and is in need of repair. Two years ago, an estimate of \$60,000 was given for repair and resurfacing of the street. Ohio Street is the street north of the Wellness Center between Chalk Bluff Road and Prairie. One goal of the HCC Master Plan is to create a more pedestrian campus and route traffic and parking around the edge. Mr. Reist recommended that the College approach the City regarding the possibility of closing these two streets. Discussion. It was moved by Mr. Harter, seconded by Mr. Karn, that the Administration proceed with the paperwork for the closing of Illinois and Ohio Streets. Motion passed.

Agreement With the HCC Foundation for the North Avenue Apartments: The HCC Foundation recently purchased the apartments two blocks north of the City ball field. This property added 24 more spaces for students. The Trustees were presented with a lease/purchase agreement between HCC and the HCC Foundation. It was moved by Mr. Karn, seconded by Mrs. Batchelder, that HCC enter into a lease/purchase agreement with the HCC Foundation for the apartments at 501-503 North Avenue, 505-507 North Avenue, and 509-511 North Avenue in Highland, Kansas. Motion passed.

Technology Grant Bids: Each year, Kansas community colleges and Washburn University receive a Technology Grant from the State of Kansas. For FY 2011, HCC will receive \$18,821. The grant, which requires a 50% match, is used to update computer labs. The Board was presented with costs and specs of the proposed computers which will be placed in room CT 107. It was moved by Mr. Karn, seconded by Mr. Coy, that the Board approve the Technology Grant purchases as presented. Motion passed.

Finance/Operations Report: Ms. Deborah Fox, Vice President for Finance/Operations, provided an update on maintenance and renovation projects and issues.

Student Services Report: No report.

Academic Affairs: Dr. Cia Verschelden, Vice President for Academic Affairs, reported that the Marysville Economic Development Committee had requested a meeting with HCC. They would like to see more activity from HCC there. Additional meetings are planned to continue discussions.

Foundation Report: Dr. Craig Mosher, Executive Director, reported that the Foundation's first quarterly meeting was held and agenda items included selection of a new non-profit accounting firm and a new investment counselor for the Foundation. Dr. Mosher updated the Trustees regarding new members on the HCC Foundation.

Trustees' Report: Chairperson Rush reported that she will be attending the Kansas Association of Community College Trustees' Quarterly Meeting in Hutchinson in September.

President's Report: Mr. Reist reported that he had attended a Technical Education Authority meeting in Topeka. They are working on a new cost model for funding technical programs. Leavenworth High School has asked HCC to provide a Computer Aided Drafting (CAD) program for their students. The addition of this program will be considered for the 2011-12 school year. Mr. Reist informed the Trustees he will be meeting with a representative from Subway about the possibility of having Subway Sandwiches in the Scottie Pause. Mr. Reist updated the Trustees on recent personnel changes.

Mr. Reist announced that he was recently informed by Senator Pat Roberts that Highland Community College was awarded a Title IV Student Support Services grant with funding of \$219,000 per year over five years. SSS is designed to serve 140 low income, first generation, or disabled students. Mr. Reist complimented Dr. Harold Arnett, Director of Institutional Research, and other staff who assisted the consultant in writing the grant.

Public Comment: None.

Announcements: Dr. Verschelden reminded the Trustees that the Theatre Department's musical will be in Culbertson Auditorium at 7:30 p.m. August 12 through 15. The Board thanked Mr. Reist for the well-written article recently placed in the newspaper explaining the refunding and refinancing of the Wellness Center and new student housing. Mr. Reist added that Ms. Fox provided much of the information that was included in the article.

Executive Session to Discuss Non-Elected Personnel: It was moved by Mr. Karn, seconded by Mrs. Batchelder, that the Board go into Executive Session at 8:24 p.m. for no more than ten minutes to discuss non-elected personnel. Motion passed.

The Board reconvened at 8:33 p.m. with no action taken.

Adjournment: It was moved by Mr. Coy, by Mrs. Batchelder, that the meeting adjourn. Motion passed. Meeting adjourned at 8:33 p.m.

Joyce C. Rush
Chairperson

Date

Jason Taylor
Secretary/Treasurer