

**HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES SPECIAL MEETING MINUTES
MARCH 20, 2020**

Trustees Present: Vernie Coy, Kenneth Huss, Russell Karn, Thomas Smith, Jason Taylor, Carl Tharman.

Call to Order: Chairperson Thomas Smith called the meeting to order at 5:00 p.m. in the Conference Room of the David Reist Administration Building on the Highland Campus.

Approval of the Agenda: It was moved by Mr. Karn, seconded by Mr. Tharman, that the agenda be approved as presented. Motion passed.

Executive Session: It was moved by Mr. Karn, seconded by Mr. Coy, that the Board go into Executive Session at 5:01 p.m. for no more than one hour to discuss Non-Elected Personnel. Motion passed. President Deborah Fox was asked to remain during the session and legal counsel was called on speakerphone during the session.

The Board reconvened to Regular Session at 6:01 p.m.

It was moved by Mr. Karn, seconded by Mr. Coy, that the Executive Session be extended 30 minutes and that President Fox and legal counsel (via phone) remain during the session. Motion passed.

The Board reconvened to Regular Session at 6:31 p.m.

It was moved by Mr. Karn, seconded by Mr. Coy, that the Executive Session be extended 30 minutes and that President Fox and legal counsel (via phone) remain during the session. Motion passed.

The Board reconvened to Regular Session at 7:00 p.m.

Executive Session: It was moved by Mr. Karn, seconded by Mr. Coy, that the Board go into Executive Session at 7:00 p.m. for a preliminary discussion on the Acquisition of Real Property. Motion passed. President Fox was asked to remain during the session.

The Board reconvened to Regular Session at 7:27 p.m.

Tuition and Fees: President Fox presented several options for the Board to consider regarding the cost of tuition and fees for 2020-21. She will present them with a recommendation at the regular Board Meeting on March 25, 2020.

College Response to Covid-19: President Fox shared the College's response to the Covid-19 threat to date and talked plans for the remainder of the semester which included moving all on-site classes to online. Commencement in May has been cancelled. The campus is closed with only limited access to the cafeteria and Wellness Center by the remaining students. Employees are working remotely as possible and only coming to campus or to the regional locations on a very limited basis. As this is an ongoing situation, additional action may be necessary.

Adjournment: It was moved by Mr. Karn, seconded by Mr. Coy, that the meeting adjourn. Motion passed. Meeting adjourned at 7:50 p.m.

Thomas Smith
Chairperson

Date

Carl Tharman
Secretary/Treasurer