



## Associate in Applied Science - Business and Accounting

### 60 Credit Hours

*Anticipated Course Rotation of Online Course Offerings*

Required Business Courses		Credit Hours	Semester Offered		
BUS101	Introduction to Business	3	Fall	Spring	Summer
BUS102	Personal Finance	3	Fall	Spring	
BUS103	Accounting I	3	Fall	Spring	Summer
BUS105*	Accounting II	3	Fall	Spring	
BUS117*	Computerized Accounting	3		Spring	
BUS127	Principles of Entrepreneurship	3	Fall		
BUS130	Microcomputer Applications I	3	Fall	Spring	Summer
BUS213*	Business Communications	3	Fall		
BUS216*	Managerial Accounting	3		Spring	
<b>Business Electives (choose 18 credit hours)</b>					
BUS112	The Business of Personal Training	3	Fall (even years only)		
BUS115	Business Math Using Calculators	3	Fall		
BUS125	Human Resources	3		Spring	
BUS133	Micro Apps: Spreadsheet	3	Fall	Spring	
BUS139	Micro Apps: Word Processing	3	<i>not currently offered online</i>		
BUS201	Principles of Management	3	Fall		
BUS204*	Microeconomics	3	Fall	Spring	Summer
BUS205	Business Law	3	Fall		
BUS210	Marketing	3		Spring	
BUS230*	Principles of Entrepreneurship II	3		Spring	
MAT107*	General Calculus & Linear Algebra	3	<i>not currently offered online</i>		
MAT203*	Basic Statistics	3	Fall	Spring	Summer
<b>Basic Skills (choose 6 credit hours)</b>					
ENG101*	Composition I	3	Fall	Spring	Summer
ENG102*	Composition II: Literature and Research	3	Fall	Spring	Summer
ENG103*	Composition II: Rhetoric and Research	3	<i>not currently offered online</i>		
SP 101	Oral Communications	3	Fall	Spring	Summer
SP 106	Public Speaking	3	<i>not currently offered online</i>		
<b>Social &amp; Behavioral Sciences</b>					
BUS203*	Macroeconomics	3	Fall	Spring	Summer
<b>Humanities and Fine Arts (choose 3 credit hours)</b>					
Course options available each semester		3	Fall	Spring	Summer
<b>Math or Science (choose 3 credit hours)</b>					
Course options available each semester		3	Fall	Spring	Summer
<b>Special Notes</b>					
BUS200*	Financial Accounting	4	Fall		
<i>A student can take BUS200 instead of BUS103 + BUS105 as required Business course. If BUS200 is taken, total Business Degree Requirement credit hours completed must still meet a minimum of 45 credits.</i>					

If MAT107 or MAT203 is used as the Math/Science credit, it will not count as a Business Elective course.

Technical courses can be no more than 5 years old.

\* Course Prerequisite Required

Contact [hconline@highlandcc.edu](mailto:hconline@highlandcc.edu) for enrollment assistance

*updated Jan 2021 dkp  
rotation subject to change*