



FRIENDS
UNIVERSITY

H **HIGHLAND**
COMMUNITY COLLEGE

Transfer Agreement and Articulation Guide
Between
Friends University College of Adult and Professional Studies (CAPS)
And
Highland Community College

A student who completes an Associate's degree (AAS, AA, AS, AGS)from Highland Community College will be accepted with junior standing at Friends University in the College of Adult and Professional Studies (CAPS) with the understanding that:

- a) Friends University CAPS has the right to determine admission standards to the various majors within the college.
- b) Transfer students are subject to the same institutional policies and procedures as resident students of Friends University CAPS.
- c) A minimum of 37 credit hours of general education with distribution in the following fields is required:
 - 6 hours of English Composition
 - 3 hours of Public Speaking or Speech Communication
 - 3 hours of college level Mathematics
 - 3 hours of Computer Information Systems
 - 9 hours of Humanities courses from Art, Theater, Music, Literature, Foreign Language, or History (performance courses are excluded; minimum two categories)
 - 3 hours of Religion or Philosophy
 - 6 hours of Social and Behavioral Science from Sociology, Psychology, Political Science, Economics, Geography, or Anthropology
 - 4 hours of Natural Science with lab

Students transferring to Friends University from Highland Community College who have not completed an Associate's degree will be given general education credit for any articulated general education course completed at Highland Community College. Students may transfer up to 78 credit hours from two-year institutions.

David Reist
President
Highland Community College
Date 6/16/14

Dr. Darcy Zabel
Interim President
Friends University 6/19/14
Date _____