

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES

February 10 2009

Trustees Present: Vernie Coy, Donald Harter, Russell Karn, Joyce Rush, Jason Taylor.

Absent: Nancy Batchelder.

Call to Order: The meeting was called to order by Chairperson Rush at 7:30 p.m. in the Administration Building Conference Room on the HCC Main Campus.

Approval of the Agenda: Two items were added to the agenda. It was moved by Mr. Taylor, seconded by Mr. Karn, that the Agenda be approved as amended. Motion passed.

Approval of Minutes: It was moved by Mr. Harter, seconded by Mr. Taylor, that the minutes of the January 15, 2009, Regular Meeting be approved as presented. Motion passed.

Approval of Warrants: It was moved by Mr. Taylor, seconded by Mr. Karn, that warrants numbered 25897 through 26910 be approved as presented. Discussion. Motion passed.

Presentation by HCC Faculty Representative: The Board recognized Mr. Clifford, Hawk, HCC Agriculture Instructor. On behalf of the HCC Faculty, Mr. Hawk presented the Board with several gifts for the College in honor of the College's 151st birthday on February 9th. The gifts were a donation to the HCC Baseball Team for the Spring tournament trip and a USB turntable for the library that can transfer records digitally onto MP3 players. The Board thanked the Faculty for the gifts to the College.

Sale of 2007 Mustang: Mr. David Reist, HCC President, reported that the Technical Center purchases damaged vehicles for their automotive programs. A 2007 Ford Mustang has been restored and is ready to be sold. This particular vehicle has been accepted into the Kansas City Auto Show, which will be a good venue for advertising the sale. It was moved by Mr. Harter, seconded by Mr. Karn, that the sale of the 2007 Ford Mustang be permitted. Motion passed.

Bellevue School Roofing Bids: Upon recommendation from the architect, the roof of the Bellvue School in Atchison was bid separately from the rest of the project. The architect recommended a Duro-Last single ply roof system. He stated he felt it would be better than a gravel roof system, would probably last longer, and would not need a sloping grade. Bids were let and three bids were returned. Discussion. It was moved by Mr. Karn, seconded by Mr. Coy, that the low bid from Midwest Coating for a Duralast Roofing System be accepted for the Bellevue school renovation. Motion passed.

Lawn Care Bids: Two bids were received for lawn care bids which includes fertilization and weed control of 21.59 acres. Discussion held regarding whether it was more cost effective to bid this service out or do it inhouse. It was moved by Mr. Harter, seconded by Mr. Coy, that this item be reviewed further and brought back to the Board at the next regular Board Meeting. Motion passed.

IDL Equipment Bids: Mr. Reist reported that the College's IDL system is in need of update. Several of the pieces of equipment are not working. Several years down the road, it is anticipated that new technology will eventually replace the current system for less money; however, that technology is not yet available. This system allows one teacher to offer classes to students in remote locations who would otherwise not be able to take the class because there are not enough students at that location. The total cost for upgrade, replacement of equipment, and maintenance agreement is \$24,190.69. Discussion. It was moved by Mr. Karn, seconded by Mr. Harter, that approval be given for the IDL Equipment as presented. Motion passed.

Irvin Hall Windows: The Irvin Hall windows are in need of replacement. They are in very poor condition and allow cold air and even snow and rain in. Since this building is on the Kansas

State Historic Register, the Historical Society's input was sought before proceeding with the project. The Historical Society has indicated that replacement is not acceptable and that the windows should be repaired and storm windows put on the inside. Mr. Reist stated that the Administration is appealing this decision for several reasons. The windows that are currently in Irvin Hall are not original to the building. Placing storm windows on the inside of the repaired windows would mean that the windows could not be opened. The Board expressed their support of an appeal to the Historical Society. Mr. Reist will keep the Board updated regarding the appeal and/or other options.

HCC State Appropriation Outlook: Mr. Reist discussed the latest State revenue situation which includes a rescission of a percentage of the current year's funds as well as a reduction in funds next year. Such cuts will have a significant impact on HCC's budget. Mr. Reist discussed a number of money saving options with the Board. He added that the final percentage of cuts have not yet been determined by the legislature; however, it is a certainty that these cuts will take place.

Finance/Operations Report: Ms. Deborah Fox, Vice President for Finance/Operations, reported that the final Audit will be presented at the next Board Meeting.

Student Services: Dr. Cheryl Rasmussen, Vice President for Student Services, reported that enrolment was up in all areas (on campus, regional, and online) over last year at this time. In addition, housing usage has increased this Spring over last Spring. Summer Blitz 6 will take place during the July summer session. This is an opportunity for any student needing developmental classes to take them in the summer. Enrollment dates for Fall session have been set.

Academic Affairs: No report.

Technical Center Report: Mr. Michael Rogg, Vice President for Trade/Technical Education, reported that several activities have been held at the Technical Center this week in honor of Technical Education Week. He provided updates on the LPN lab upgrade and progress being made at the Bellevue School building. He highlighted activities in the various programs at the Technical Center.

Foundation Report: Dr. Craig Mosher, Executive Director of the HCC Foundation, announced that the Foundation is beginning their annual Foundation Scholar selection process and hopes to have the scholars selected by the end of February. There are up to five scholarships available every year.

Trustees' Report: Chairperson Rush reported that she will attend the Phi Theta Kappa Awards banquet and Kansas Association of Community College Trustees meeting in Topeka on February 12, 2009.

President's Report: Mr. Reist reported that HCC is now the official Kansas community college partner in VESTA (Viticulture and Enology Science and Technology Alliance). VESTA is a National Science Foundation funded partnership between the Missouri State University system, two year schools in 12 states, state agriculture agencies, vineyards and wineries with a 21st Century vision for education in grape growing and winemaking. The goal of VESTA is to establish programs of study in viticulture and enology through collaborations with educational institutions, government and industry tailored specifically for the Mid-America region. A unique partnership of universities and community colleges in Missouri and neighboring states provides students access to coursework that is delivered online thereby enabling learning to occur anytime, anywhere. Mr. Reist credited Mr. Scott Kohl, Perry Center Director, and Mr. Will Gladhart, Business & Industry Coordinator, for the HCC's successful admission into this partnership as they did much of the legwork necessary for inclusion.

Senate Bill 11 regarding ownership of property by community colleges has passed the Senate and is now being considered in the House. If this passes, it will enable the College to own property anywhere in its service area. At the current time, the College can only hold ownership on property within the county where it is located.

An Advisory Meeting will be held on February 19th to discuss the Klinefelter Property. Creal & Clark Architects have toured the house and will provide information regarding how much it will take to refurbish it as required by the Plamann Estate. Other farm issues will also be discussed at that time.

Mr. Reist provided the Trustees with an Online Learning Report that highlighted the number of courses and students taking online classes. This number has grown significantly since it began in the Summer of 2008.

Upcoming activities include the Children’s Theatre on February 11 & 12, Strategic Planning Council Meeting on February 17, Doniphan County Spelling Bee in Culbertson Auditorium on February 18, and the DVL Music Contest on March 4

Public Comment: None.

Announcements: None

Executive Session: It was moved by Mr. Taylor, seconded by Mr. Karn, that the Board go into Executive Session at 8:37 p.m. for no more than 15 minutes to discuss Non-Elected Personnel. Motion passed.

The Board reconvened to Regular Session at 8:52 p.m.

Adjournment: It was moved by Mr. Coy, seconded by Mr. Karn, that the meeting adjourn. Motion passed. Meeting adjourned at 8:54 p.m.

Joyce C. Rush

Date

Jason Taylor

Chairperson

Secretary/Treasurer