

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES SPECIAL MEETING

March 30, 2010

Trustees Present: Vernie Coy, Donald Harter, Russell Karn, Joyce Rush, Jason Taylor.
Absent: Nancy Batchelder.

Call to Order: The meeting was called to order at 4:00 p.m. by Chairperson Rush in the Highland Community College Administration Building Conference Room.

Presentation of the College Audit: Mr. Brad Koehn of Berberich, Trahan & Co., was present to review the 2008-2009 financial audit which is due to the Department of Education by April 1, 2010. Mr. Koehn apologized to the Board that the accounting firm had not had the audit completed earlier. He stated that the addition of the Technical Center as well as several accounting changes caused the audit to run long. He assured the Board that next year's audit will be completed in January.

Mr. Koehn discussed the findings of the audit with the Board. It was moved by Mr. Harter, seconded by Mr. Karn, that the 2008-2009 financial audit be accepted as presented. Motion passed.

Holton Facility: Mr. David Reist, President, provided the Trustees with an update on the purchase and redesign of the Holton facility. Additional information will be presented at the regular Board Meeting in April.

Cheer/Dance/Admissions Position: HCC currently has a Spirit Squads Coach/Admissions position open. Mr. Reist requested that the Board consider splitting the position into two positions and advertising for a full-time Admissions Representative and a part-time Spirit Squads Coach. The Board expressed no objection to this change.

Adjournment: It was moved by Mr. Coy, seconded by Mr. Karn, that the meeting adjourn. Motion passed. Meeting adjourned at 4:40 p.m.

Joyce C. Rush
Chairperson

Date

Jason Taylor
Secretary/Treasurer