

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
March 23, 2016

Trustees Present: Vernie Coy, Russell Karn, Joyce Simpson, Tom Smith, Jason Taylor, Carl Tharman.

Call to Order: The meeting was called to order by Chairperson Joyce Simpson at 3:30 pm at the HCC Western Center in Baileyville, Kansas.

Approval of the Agenda: It was moved by Mr. Smith, seconded by Mr. Coy, that the agenda be approved as amended. Motion passed.

Approval of the Minutes: It was moved by Mr. Smith, seconded by Mr. Taylor, that the minutes of the February 24, 2016, Regular Meeting be approved as presented. Motion passed.

Approval of the Warrants: It was moved by Mr. Taylor, seconded by Mr. Smith, that warrants 421655 thru 422146 be approved as presented. Discussion. Motion passed.

Public Comment: None.

Presentation of 2014-15 Audit: Ms. Karen Linn, a representative from Berberich Trahan & Co., P.A., presented the financial audit for the year ending June 30, 2015. It was moved by Mr. Smith, seconded by Mr. Karn, that the 2014-15 audit be accepted as presented. Motion passed.

Vehicle Purchase: It was moved by Mr. Coy, seconded by Mr. Smith, that the purchase of a 2015 Chevy Impala from the Kansas State bid list be approved as presented. Motion passed.

Precision Agriculture Program Presentation: Mr. Jacob Maurer, Precision Agriculture Curriculum Specialist, provided a presentation about the new Precision Ag program which will begin Fall, 2016, at the Wamego and Western Centers.

Wamego Building B Remodel Bids: President David Reist, presented bids and several alternative design elements for the remodel of Building B in Wamego. The remodel will be home to HCC's Precision Agriculture program beginning August, 2016. Cost for the remodel will be funded by the Title III grant. Discussion. It was moved by Mr. Taylor, seconded by Mr. Tharman, that the Base Bid, along with design alternatives #3 and #5 for the remodel of Building B in Wamego, be awarded to the low bidder, Trinium, Inc., out of Manhattan, Kansas. Motion passed.

Building Trades/Mosquito Creek Golf Course: President Reist reported that discussions are underway with the Mosquito Creek Golf Course in Troy regarding the possibility of the HCC Building Trades building a house next year on Doniphan Hills Estates, the home building site around the golf course. Discussion. The Board directed President Reist to work with legal counsel to draw up an agreement to be considered by the two entities at a future meeting.

Institutional Advancement: Dr. Craig Mosher, Vice President for Institutional Advancement, introduced Mr. Keith Jaloma, Director of the HCC Foundation. Dr. Mosher reported on upcoming Alumni and Foundation activities. He discussed costs for the news page that HCC purchases twice monthly in the Kansas Chief. Work is beginning on the Summer/Fall course guide and digital advertising opportunities are being explored.

Academic Affairs Report: Ms. Peggy Forsberg, Vice President for Academic Affairs, informed the Trustees that ACT products ASSET and COMPASS, which were used for scores for placement, are being discontinued. A product called ACCUPLACER is being considered. The Trustees were provided with an AQIP update as well as changes in qualifications for instructors teaching dual credit programs.

Finance/Operations Report: Mr. Dan Erbert, Vice President for Finance/Operations, reviewed current operating balances and revenues. He reported that an incident of check fraud had been discovered and the College is working closely with authorities on this matter.

Trustees' Report: Chairperson Joyce Simpson reported that the next quarterly meeting of the Kansas Association of Community College Trustees/Council of Presidents will be at Hutchison Community College on June 10 & 11. She is planning to attend.

President's Report: President Reist thanked Ms. Cara Baker, Western Center Director, and her staff for hosting this month's Board of Trustees' meeting. He provided updates on recent Kansas Board of Regents and State news, describing several bills that are in committee, stating that he has not yet received notification as to whether or not there will be budget cuts for Kansas community colleges.

President Reist provided a report on recent personnel changes. He announced that the Kansas Supreme Court will be holding hearings at Hiawatha High School on April 12. They have invited President Reist and the HCC Board of Trustees to breakfast the morning of April 13 at the Fisher Center. If any of the Trustees would like to attend, they should let President Reist know as soon as possible. In addition, one the Justices will be visiting the HCC campus at 2 p.m. in the afternoon to meet with interested students and employees.

The City of Highland would like to build a baseball field on a property south of the high school. They have approached HCC about possibly purchasing the current field. Discussions are continuing.

Pratt Community College offers a Lineman Program and has contacted HCC about partnering with them at the HCC Center in Perry. Pratt would offer the technical courses and the Perry Center would offer academic coursework. He asked if the Trustees had an objections to pursuing such an arrangement. The Trustees expressed no objection.

The Western Center Diesel Program in Baileyville is cramped and next year, students finishing Diesel I will have no place to go for Diesel II because the Atchison program is over full. The Administration is investigating possibilities for expansion of the Diesel Program in Baileyville and will be bringing proposals to the Board at future meetings.

President Reist provided the Trustees with an update for AQIP Category 4.

Announcements: President Reist reviewed upcoming activities. Commencement will be held on Friday, May 13. He announced that Heidi Jordan, HCC Head Softball Coach, had earned her 400th career win today in a game against Cloud County Community College.

Executive Session: It was moved by Mr. Smith, seconded by Mr. Karn, that the Board go into executive session at 5:35 p.m. for no more than 15 minutes to discuss Non-Elected Personnel. Motion passed.

The Board reconvened to regular session at 5:50 p.m.

Executive Session: It was moved by Mr. Smith, seconded by Mr. Tharman, that the Board go into executive session at 5:51 p.m. for no more than 20 minutes to discuss Acquisition of Property. Motion passed.

The Board reconvened to regular session at 6:06 p.m.

Adjournment: Chairperson Simpson declared the meeting adjourned at 6:07 p.m.

Joyce Simpson, Chairperson

Date

Jason Taylor, Secretary/Treasurer